

Established in 1992 with the goal of marrying food science and culinary excellence to improve the quality and reduce the cost of manufactured foods, Haliburton International Foods, Inc. has grown into a specialty foods powerhouse. We are currently seeking a Production Supervisor.

For every open position, we seek candidates...

Who are at "the top of their game"

Who are looking for a challenging career, not just a job

Who possess excellent customer, vendor and team-member relations skills

Who embrace change and innovation

Who are innovative thinkers and strong communicators

Who can work independently while still collaborating as a team

Who share our goals and core values

Our work environment is casual, fast-paced, and very customer focused. We offer our full-time employees an impressive benefits package that includes health and disability insurance programs, a 401(k) Profit Sharing Plan, tuition reimbursement, and a generous vacation policy. Best of all, with almost 20 years of experience in the food industry and an aggressive and proven record of growth, Haliburton International Foods, Inc. offers stability and opportunity for job growth. As we continue to enjoy steady growth, we look forward to sharing both the hard work and the success it brings with our newest team-members!

If you have what it takes and want to build a challenging fast-paced career, please review our open positions and respond by sending your resume to careers@haliburton.net.

Production Supervisor:

The production supervisor is responsible for overseeing our IQF vegetable line operation and throughput. He/she is expected to provide leadership and direction to employees under their supervision. He/she will evaluate and plan production schedules and prepare resources to ensure we meet customer demands. He/she must also ensure that items and equipment are in an "inspection ready" condition at all times.

General responsibilities of the IQF Production Supervisor include the following:

Manage employees in a fast-paced, high volume manufacturing environment. Interview, hire, train and carry out supervisory responsibilities in accordance with our policies and applicable laws. Appraising performance, rewarding and disciplining employees while developing a team to implement cost reduction and scrap control. Ensure efficient and safe operation of equipment and safe employee practices. Counsel and provide guidance to employees when issues negatively affect work performance. Effectively utilize resources and maintain material availability for operations.

Analyze work orders to estimate employee hours and create equipment operating schedules that meet both internal and external needs. Ensuring appropriate levels of packaging, raw ingredients, processed products and personnel are available based on production schedules and material inventory. Directing employees in adjusting machines, equipments and processes when necessary to ensure maximized product flow.

Establish or adjust work procedures to meet production schedules. Analyze and resolving work issues and/or assist employees in solving work related issues. In addition, maintain time and production records.

Develop justifications for equipment, tools and new technology to improve quality, cost, and cycle times justifying capital expenses.

Must exercise knowledge and experience in team building and must show a career path that includes fast and solid progression.

To qualify for this position, you must have:

Integrity, a sense of urgency, be accountable, be results driven, self-motivated and a good team player accustomed to working in a fast-paced environment. Possess excellent analytical problem solving and trouble-shooting abilities, and have the ability to multi-task.

A Bachelor's degree and a minimum of three years experience in a supervisory position within the food & beverage manufacturing field preferred. Must also have experience in safety administration and knowledge of safety standards

Excellent communication skills, professional appearance and the ability to work independently and as part of a team. Ability to lead others through change and solid people building skills.

Experience and be proficient in common computer software, e.g., MS Project, MS Word, Excel, PowerPoint. An understanding of externally audited processes such as ISO, SQF and GMP's. Spanish speaking a plus.